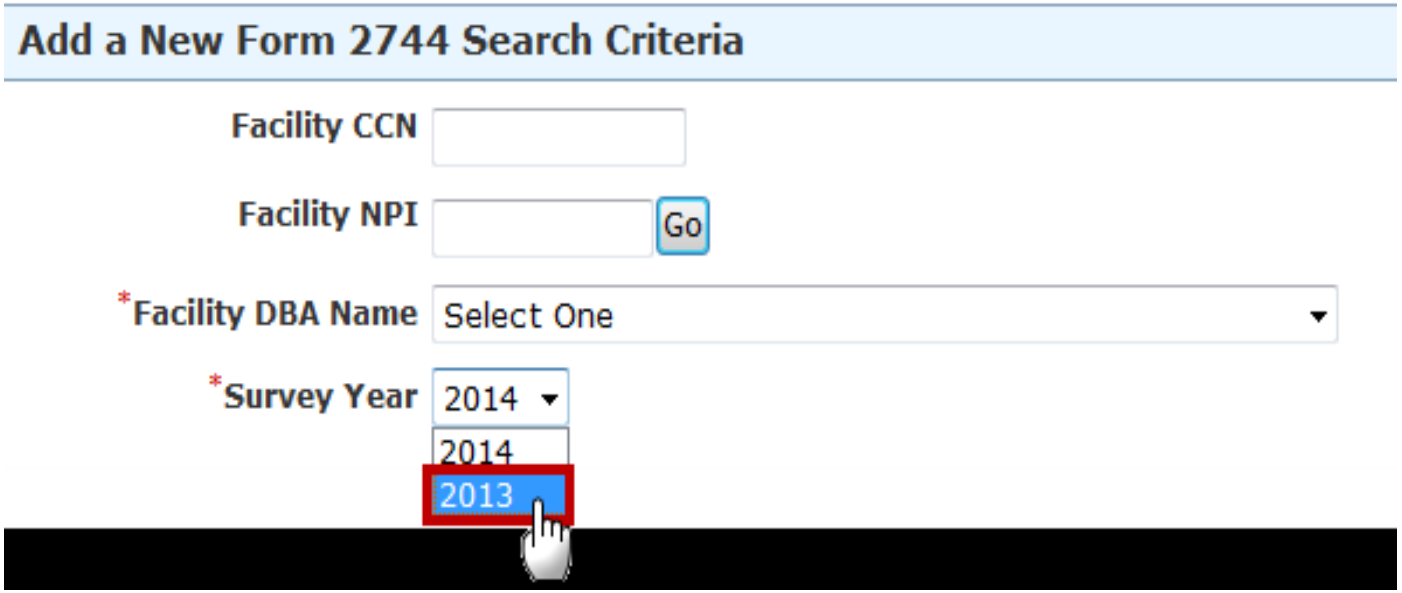
CROWNWeb
Annual Survey 2744 Training

The Renal Network
ESRD Networks 9 & 10

- Each Year, Medicare-certified dialysis facilities are required to complete the CMS-2744 Annual Facility Survey.

- Captures facility, treatment, and staffing data for the survey year (January 1 – December 31)

- When completing the CMS-2744 Annual Facility Survey via CROWNWeb, facility representatives must select “2013” for the Survey Year.

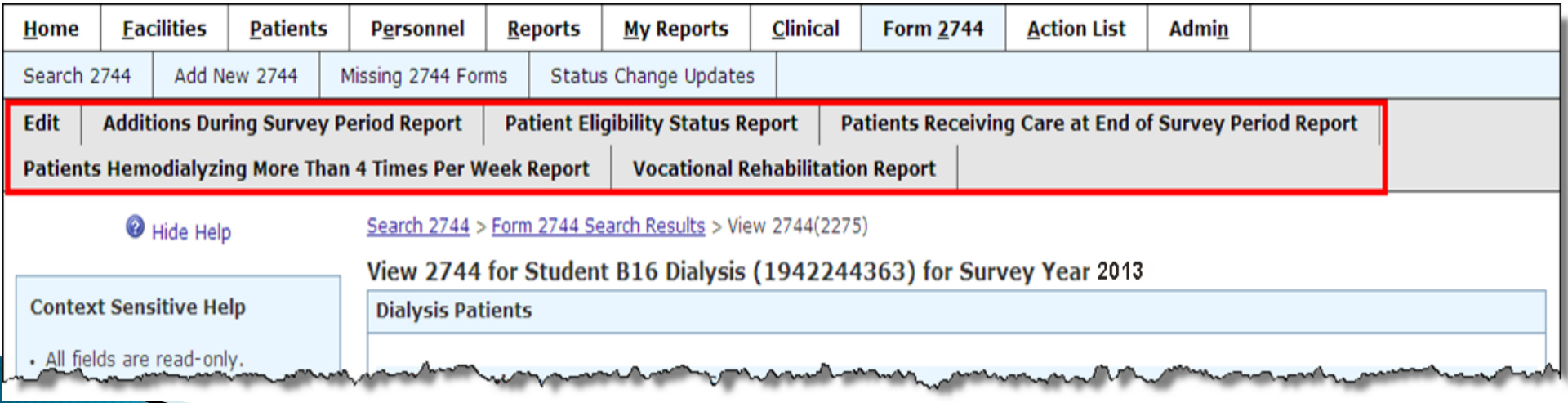


Reports and tools to help you:

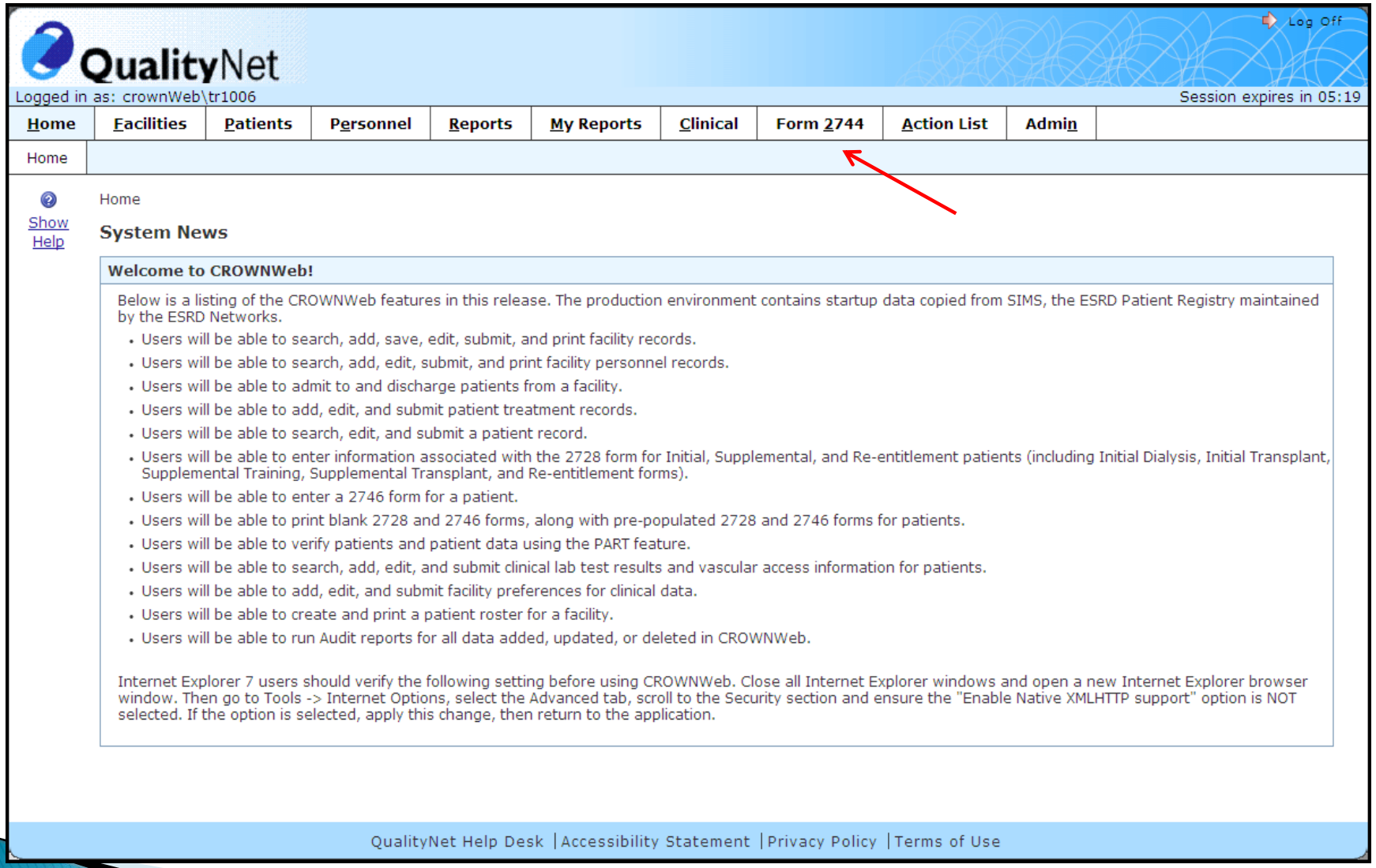
- CROWNWeb gathers data from the *Facility Details, Admit/Discharge*, *Treatment Summary*, and *Patient Attributes* screens to populate most of the CMS-2744 form.

- The CMS-2744 form will present warning and error messages if the counts do not balance.

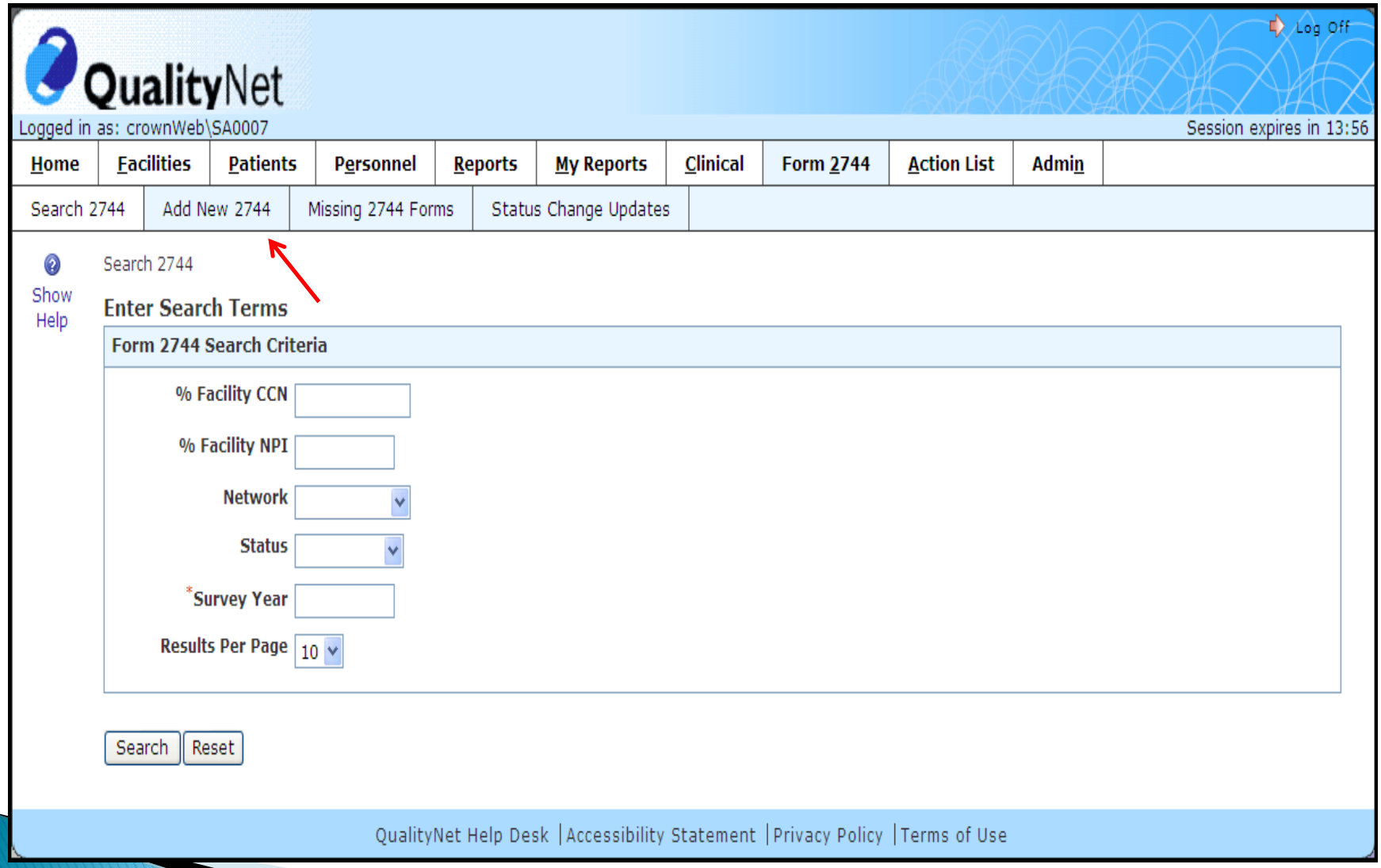
- Facilities can utilize CMS-2744 reports to determine where a correction may be needed.

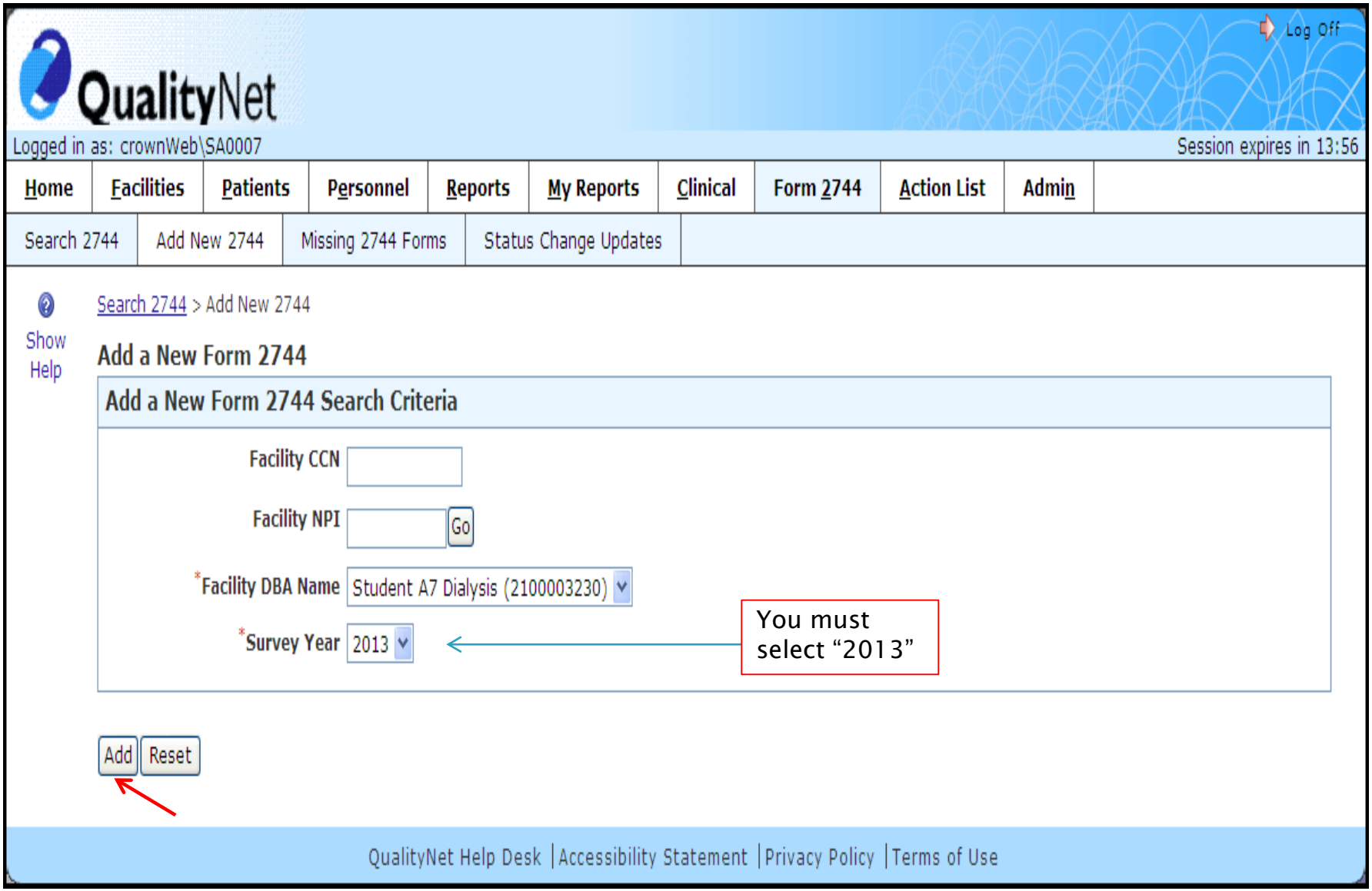


How to start:

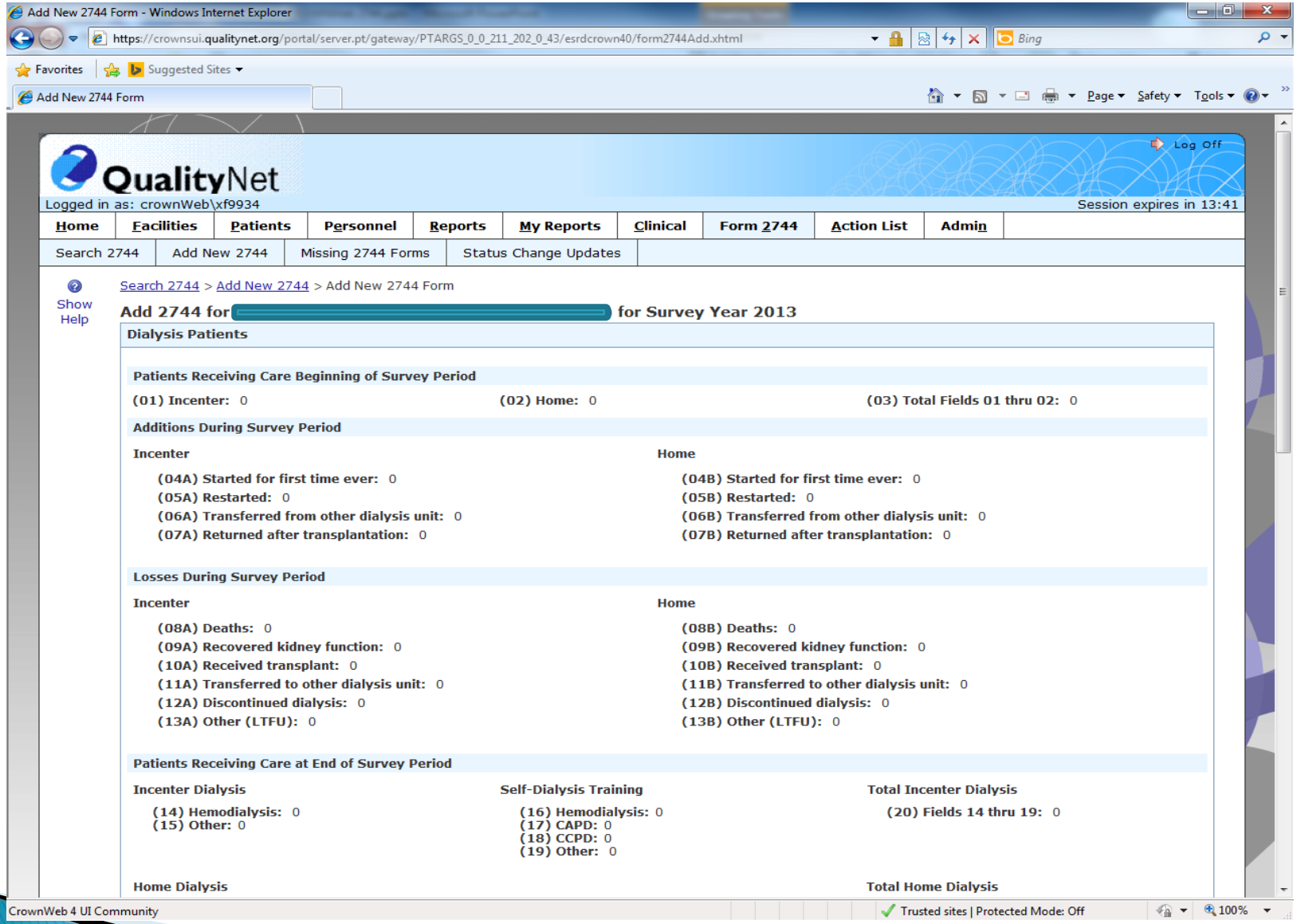

QualityNet
Log Off
Logged in as: crownWeb\tr1006
Session expires in 05:19
Home
Facilities
Patients
Personnel
Reports
My Reports
Clinical
Form 2744
Action List
Admin
Home
Show Help
Home
System News
Welcome to CROWNWeb!
Below is a listing of the CROWNWeb features in this release. The production environment contains startup data copied from SIMS, the ESRD Patient Registry maintained by the ESRD Networks.
• Users will be able to search, add, save, edit, submit, and print facility records.
• Users will be able to search, add, edit, submit, and print facility personnel records.
• Users will be able to admit to and discharge patients from a facility.
• Users will be able to add, edit, and submit patient treatment records.
• Users will be able to search, edit, and submit a patient record.
• Users will be able to enter information associated with the 2728 form for Initial, Supplemental, and Re-entitlement patients (including Initial Dialysis, Initial Transplant, Supplemental Training, Supplemental Transplant, and Re-entitlement forms).
• Users will be able to enter a 2746 form for a patient.
• Users will be able to print blank 2728 and 2746 forms, along with pre-populated 2728 and 2746 forms for patients.
• Users will be able to verify patients and patient data using the PART feature.
• Users will be able to search, add, edit, and submit clinical lab test results and vascular access information for patients.
• Users will be able to add, edit, and submit facility preferences for clinical data.
• Users will be able to create and print a patient roster for a facility.
• Users will be able to run Audit reports for all data added, updated, or deleted in CROWNWeb.
Internet Explorer 7 users should verify the following setting before using CROWNWeb. Close all Internet Explorer windows and open a new Internet Explorer browser window. Then go to Tools -> Internet Options, select the Advanced tab, scroll to the Security section and ensure the "Enable Native XMLHTTP support" option is NOT selected. If the option is selected, apply this change, then return to the application.
QualityNet Help Desk | Accessibility Statement | Privacy Policy | Terms of Use

Click Add New 2744

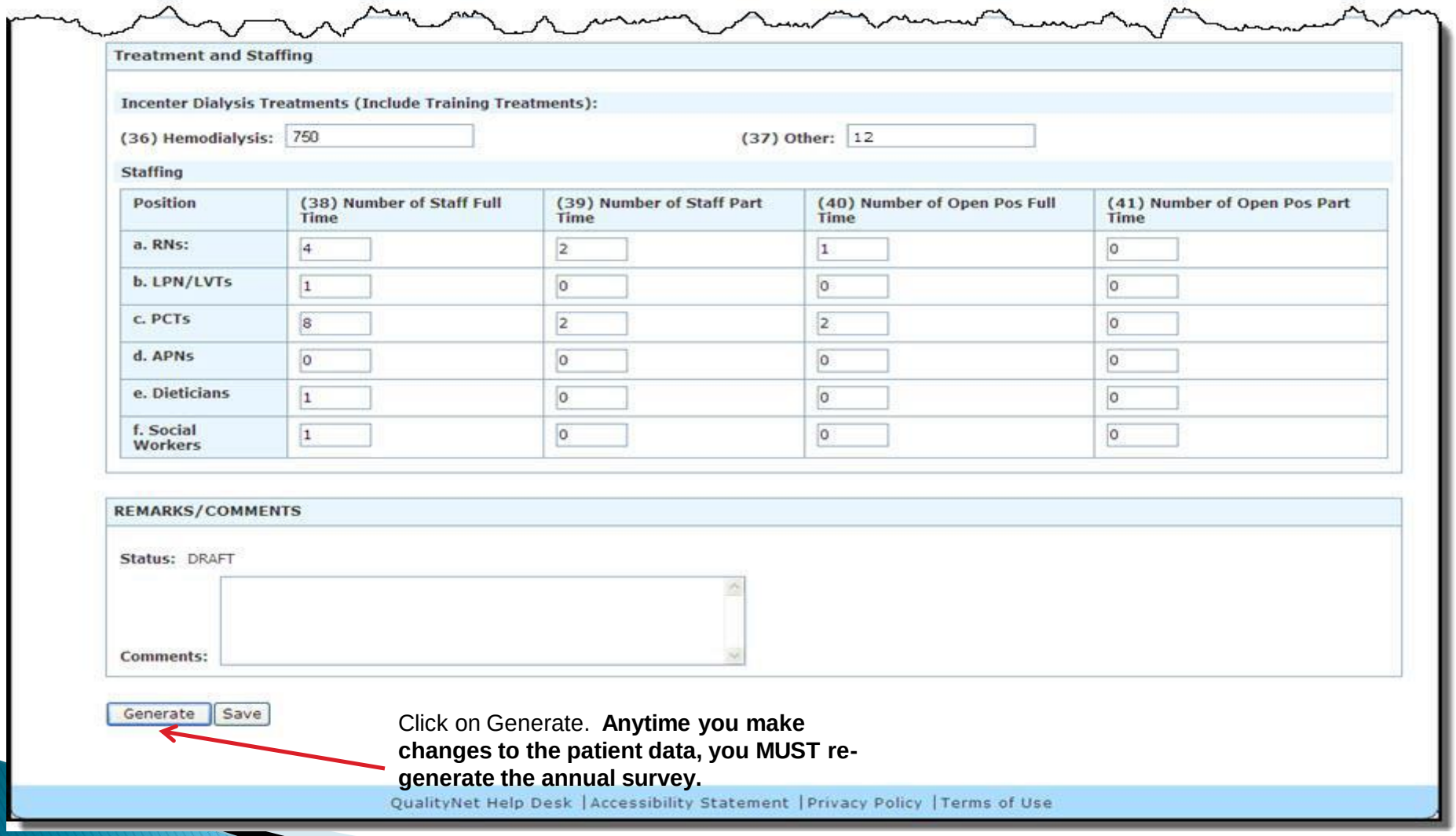



QualityNet
Log Off
Logged in as: crownWeb\SA0007
Session expires in 13:56
Home
Facilities
Patients
Personnel
Reports
My Reports
Clinical
Form 2744
Action List
Admin
Search 2744
Add New 2744
Missing 2744 Forms
Status Change Updates
Show Help
Search 2744 > Add New 2744
Add a New Form 2744
Add a New Form 2744 Search Criteria
Facility CCN
Facility NPI
Go
*Facility DBA Name
Student A7 Dialysis (2100003230)
*Survey Year
2013
You must select "2013"
Add
Reset
QualityNet Help Desk | Accessibility Statement | Privacy Policy | Terms of Use

This is what you will see:



Manual Entry:



Treatment and Staffing

Incenter Dialysis Treatments (Include Training Treatments):

(36) Hemodialysis: 750 (37) Other: 12

Staffing

Position	(38) Number of Staff Full Time	(39) Number of Staff Part Time	(40) Number of Open Pos Full Time	(41) Number of Open Pos Part Time
a. RNs:	4	2	1	0
b. LPN/LVTs	1	0	0	0
c. PCTs	8	2	2	0
d. APNs	0	0	0	0
e. Dieticians	1	0	0	0
f. Social Workers	1	0	0	0

REMARKS/COMMENTS

Status: DRAFT

Comments:

Generate Save

Click on Generate. **Anytime you make changes to the patient data, you MUST re-generate the annual survey.**

QualityNet Help Desk | Accessibility Statement | Privacy Policy | Terms of Use

Treatment:

- Field 36 – Hemodialysis

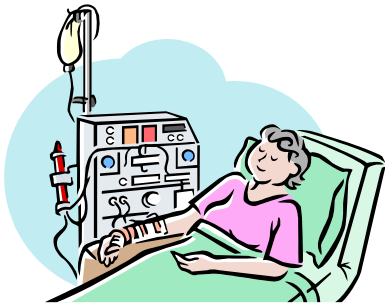
  The total number of Incenter hemodialysis treatments during the survey year.

- Field 37 – Other

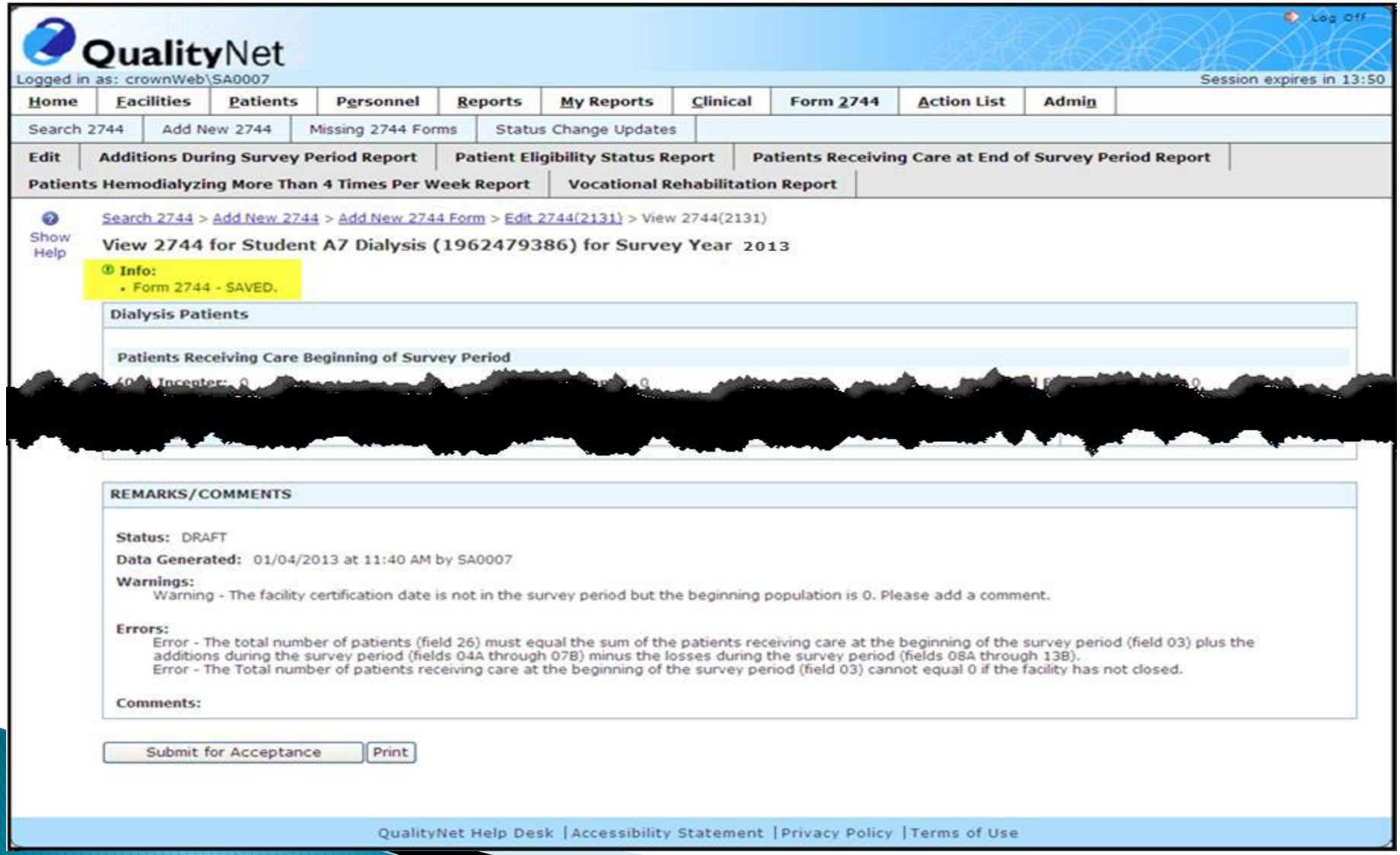
  The total number of all other types of treatments (IPD, CAPD, and CCPD training) during the survey year. **Only count the training days.**

Staffing (fields 38 – 41):

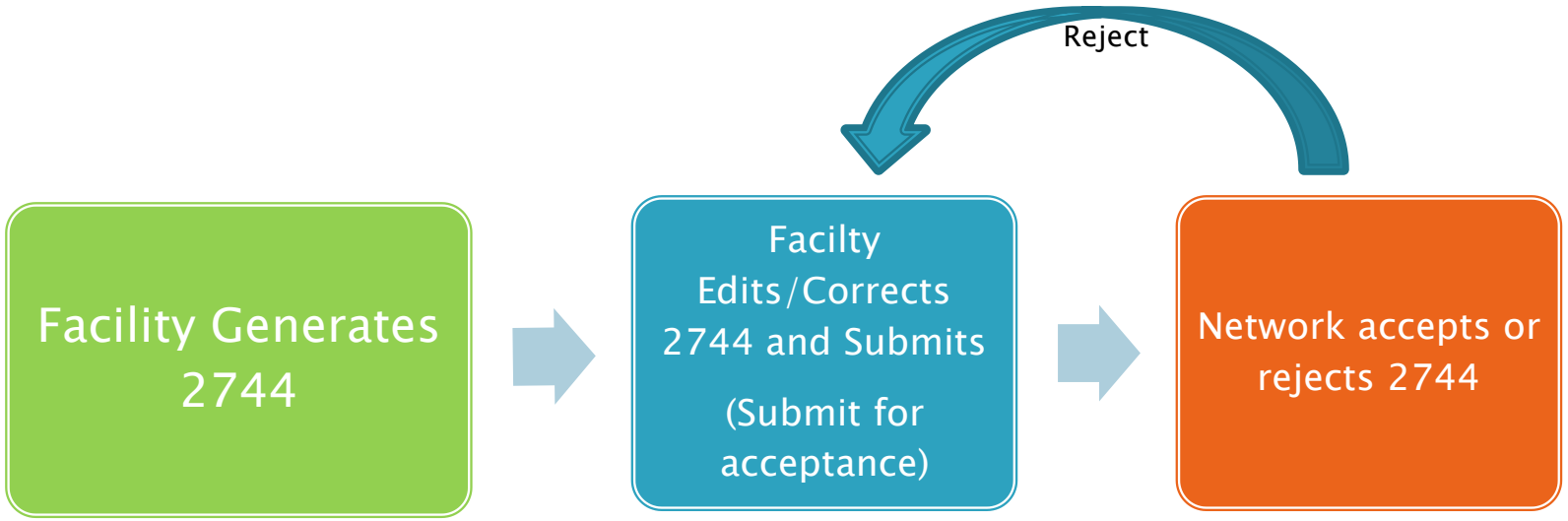
The number of Full Time and Part Time staff positions (open and not filled) at your facility as of 12/31.



After you generate your survey, click on SAVE. Check for Warning and Errors.



Annual Survey 2744 Workflow



The form is complete once it is in a "Finalized" status.

2744 Warning

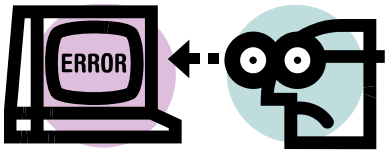
Warning-the total number of patients receiving care at the beginning of this survey period (field 03) must equal the total number of patients receiving care at the end of the last survey period for this facility (field 26). Please enter a comment.

This warning can be bypassed. Enter in comment field: "Survey is correct and can be submitted."

2744 Error

Error-The total number of patients attending school (field 35) cannot be greater than the total number of patients (field 26). The number of patients attending school (field 35) is incorrect.

This is a glitch in CROWNWeb. Enter in comment field “Survey is correct.”



Thank you

For questions and helpful tools….

QualityNet Help Desk: 1-866-288-8912

Website: http://www.projectcrownweb.org

Data Department at The Renal Network 1-317-257-8265